

2023 Round Lake Vineyards & Winery Festi- Fall Craft & Vendor Show

Returning Vendor Application deadline is October 1st, 2023

All applications MUST be received by October 16th, 2023

Sunday, November 5th 11 AM to 4 PM

Overview

Join Round Lake Vineyards & Winery for our annual Festi-Fall Craft & Vendor Show! Come out to the winery and sip our wine while you shop. We will post the names of Vendors who set up at this year's event on our website and Facebook, as well as the Vendor's website and Facebook if available. Vendor spaces will be assigned in The Cellar and Birds Nest.

General Policies

- Will be held rain, snow, or shine.
- Vendor show is 11 AM to 4 PM.
- All vendors must provide their own displays, electrical cords if needed, signs and change.
- Round Lake Vineyards & Winery will provide 1-8ft table for each space.
- Following Vendor approval, payment will be processed. No refunds will be given after approval.
- Round Lake Vineyards & Winery is not responsible for accidents or stolen items.
- 1 business per booth fee.
- If you need a second table, you must purchase a 2nd booth. Limited availability.

Booth Fees

- \$50 per booth spaces are 1- 8ft table. The Winery will assign the space.
- \$10 electrical

Set Up Hours

Booths are to be set up Sunday, November 5th, between 9-11 AM – no early arrivals prior to 9 AM. Merchandise may be unloaded during that time only. No unloading of merchandise, furniture or displays will be allowed after 10:30 AM.

Tear Down Hours

Tear down will begin at 4 PM Sunday. No tear down is allowed prior to 4 PM. Vendors violating these rules will not be invited back.

Duplication & Originality

Festi- Fall Craft Show has limited vendor space. We want a diverse and unique marketplace. To avoid duplication please provide a description of the merchandise or services you will be offering.

Vendor Parking

Each Vendor will be allowed parking for 1 vehicle only, parking will be allowed ONLY in approved Vendor parking areas.

Fees, Permits & Sales Tax

Each Vendor is responsible for any government-required permits, fees or taxes. Round Lake Vineyards & Winery requires a completed Minnesota Revenue ST19 Form. Jackson County sales tax is 6.875%. All Vendors are responsible for collection and payment of applicable taxes and will hold Round Lake Vineyards & Winery harmless for any dispute over non-payment of taxes owed.

To Register:

- Complete and Sign Vendor Application & Harmless Agreement.
- Complete Minnesota Revenue ST19 Form.
- Send the appropriate fees via check or money order with information.
- You will receive a confirmation email or denial after all of the above information is received including payment.

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I am a Returning Vendor First-time Vendor

Contact Name _____

Booth Name or Company Name _____

Address _____ City _____

State _____ Zip Code _____ Phone _____

Cell Phone _____ Email _____

Website/Facebook Page _____

Booth Details, (circle all that apply):

Arts/Crafts Buy/Sell Informational Service Wine Related

Describe your booth, products, or service that you provide: _____

Vendor is \$50 per space _____ Electrical \$10 _____

TOTAL BOOTH FEES \$ _____

Payment will be due by October 16th, 2023 to secure spot.

Payment method: Check Money Order

Checks can be made out to: Round Lake Vineyards & Winery

Mailing Address: Round Lake Vineyards & Winery

30124 State HWY 264

Round Lake, MN 56167

I have read and agree to abide by the terms set forth in this document. Please return application, MN ST-19 and payment for consideration.

Name Print _____ Signature _____ Date _____

HOLD HARMLESS AGREEMENT

All Vendors are required to sign and return this Hold Harmless Agreement with their Vendor Application.

By acceptance of this agreement, the Vendor waives all claims against Round Lake Vineyards & Winery for any and all liability for any damage, injury, theft or loss incurred before, during, or as a result of the Round Lake Vineyards & Winery Grape Stomp. The Vendor will indemnify and hold harmless Round Lake Vineyards & Winery from any and all claims, actions, or judgments arising from and related to the Vendor's participation in the Festi-Fall, including the acts of the Vendor's employees and helpers.

Vendor Signature _____ Date _____

Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or Type	Name of Business Selling or Exhibiting at Event		Minnesota Tax ID Number	
	Seller's Complete Address		City	State ZIP Code
	Name of Person or Group Organizing Event			
	Name and Location of Event			
	Date(s) of Event			

Merchandise Sold	Describe the type of merchandise you plan to sell.

Sales Tax Exemption Information	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf. This is
	<input type="checkbox"/> a nonprofit organization that meets the exemption requirements described below:
	<p>_____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]).</p> <p>_____ Youth or senior citizen group with fundraising receipts up to \$20,000 per year (\$10,000 or less before January 1, 2015)(MS 297A.70, subd. 13[b][1]).</p> <p>_____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.</p>

Sign Here	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of Seller	Print Name Here
	Date	Daytime Phone

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

Information for Sellers and Event Operators

Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax.

All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

Certain individual sellers are not required to register to collect sales tax if they qualify for the isolated and occasional sales exemption. To qualify, all the following conditions must be met:

- The seller participates in only one event per calendar year that lasts no more than three days;
- The seller makes sales of \$500 or less during the calendar year; and
- The seller provides a written statement to that effect, and includes the seller's name, address and telephone number.

This isolated and occasional sales provision applies to individuals only. It does not apply to businesses.

Sales Tax Registration

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at www.revenue.state.mn.us.

Information and Assistance

If you have questions or want fact sheets on specific sales tax topics, call 651-296-6181.

Most sales tax forms and fact sheets are also available on our website at www.revenue.state.mn.us.

For information related to sellers and event operators, see Fact Sheet #148, *Selling Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.